
TK20 User's Manual

For MoPTA Scorers

Prepared on September 12,
2014

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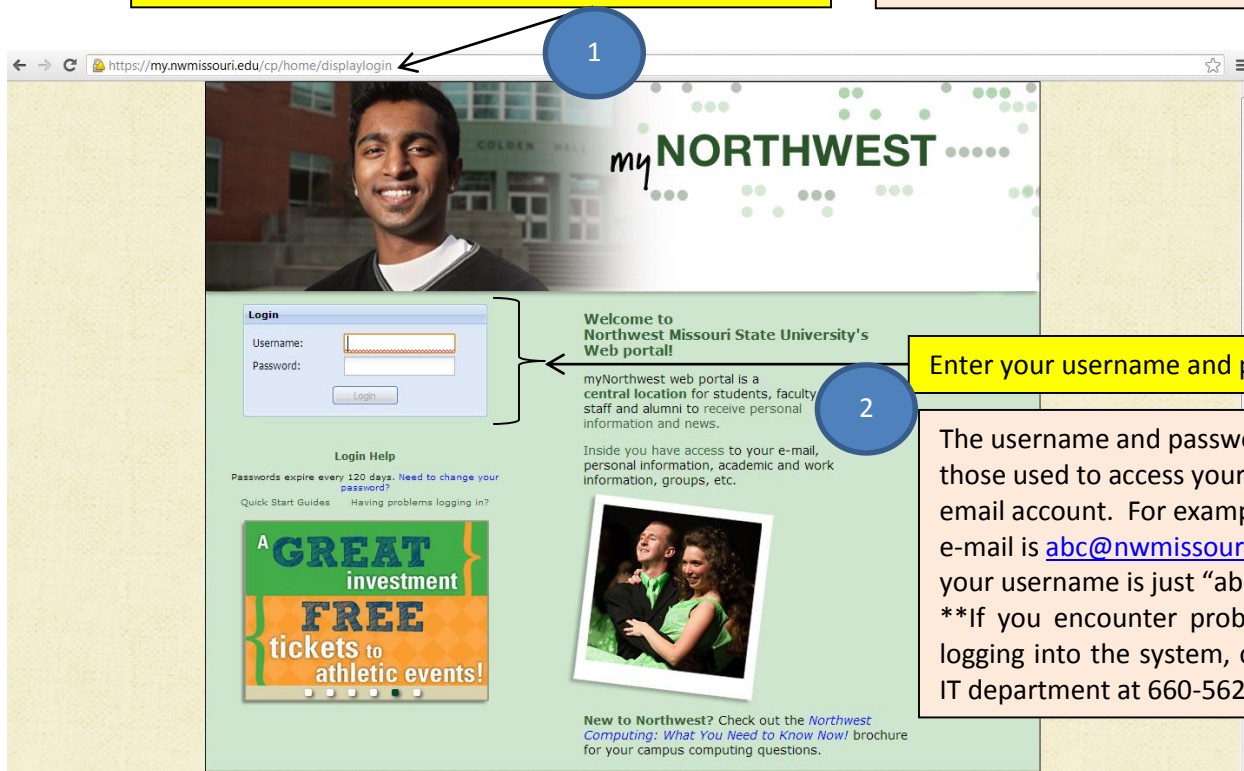
1) Login to Tk20

First login to myNorthwest

<https://my.nwmissouri.edu/cp/home/displaylogin>

You can also go to myNorthwest as follows:

- 1) Go to the university website-
<http://www.nwmissouri.edu/>
- 2) Go to Connect and then click myNorthwest.



Enter your username and password

The username and password are those used to access your Northwest email account. For example, if your e-mail is abc@nwmissouri.edu then your username is just "abc".

****If you encounter problems while logging into the system, contact our IT department at 660-562-1634.**

After logging in to MyNorthwest, your home screen will look like this.

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Click on the TK20 logo on the right side of the page. It is shaped like an apple.

4

myNORTHWEST

Welcome Michael McBride
You are currently logged in.
July 30, 2014

Maryville Weather:
Partly Cloudy, 79° F

TK20 University Calendar Groups Logout Help

Home X CatPAWS Residence Halls Student Life Student Services Strategic Planning Campus Connections Human Resources Library Campus Services Campus Activities My Tab

myNorthwest Tutorial Apps

Campus-Wide Announcements
There are no announcements

Personal & Group Announcements
There are no announcements

Northwest Flickr

Bearcat Alert Text Messaging
Bearcat Alert Enrollment
Get Emergency Alerts and other Campus Information sent via e-mail and text messages to your cell phone, wireless PDA or pager.
The cell number you enter is NOT entered into Banner, and will not be visible to Banner users. It is used ONLY for Bearcat Alert.

Daily Northwest Events
Jul 2014
30 Wednesday
8:00 am Co-Teaching: Level II Implementation- Going Deep and Wide
TBD You survived the beginning years of implementation as two teachers in one classroom. This session will examine various ways to deepen learning...
69 Views updated 48 d ago
8:00 am Moving Beyond PowerPoint
Chillicothe High School Keep your students inspired by offering them alternative presentation options to the traditional PowerPoint presentation. For more information or...
79 Views posted 119 d ago
Northwest Calendar

Northwest News
Northwest News RSS Feed
Northwest Board of Regents to meet Thursday, July 31
Northwest Missouri State University's Board of Regents will meet in a regular session at 2:30 p.m. Thursday, July 31, in the J.W. Jones Student Union Boardroom.
Chemistry major finds passion for research with summer internship
Northwest Missouri State University faculty work hard to help students gain experience in their major fields of study to benefit them after graduation. Some of that experience occurs through internships that allow students to apply learned skills.
Horace Mann Laboratory School welcomes new principal, invites enrollment for 2014-2015
Preparations are underway for a new school year at Northwest Missouri State University's Horace Mann Laboratory School with a new principal and a new logo designed by Northwest students.

Quick Links
Top myNorthwest Links
Student Employment
Employment Opportunities
Final Exam Schedule
Parking Lots
Student Evaluations of Teacher Behavior - Old
Click below for more links.
A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

myNorthwest Classifieds - Newest Items
Recent Classified Ads
Classified Ad Category Posted Date
Roommate Needed Housing 2014-07-23 08:19:59
400 Film Photography 2014-07-22 09:41:44
Wanting to Buy Loft Furniture 2014-07-22 09:41:30
(More...)
View All Classified Ads (6).
Browse the ads to find what you are looking for or create your own ad.
Tip: Moving from the dorms, post your items up on here before throwing them out.

Shoutbox
Shout out!
Anna Carter:
Looking for a bike! If you know of one for sale text me, 8168722887
Anna Carter:

Click on the TK20 logo again.

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myNORTHWEST

Back to Home Tab Pay Bill eCompanion eCourse Student Email University Calendar Groups Logout Help

TK20 Assessment System

TK20
TK20 Login

TK20 will be available to education majors only. Check back soon and find out when you will be able to set up your subscription.

TK20 is a new data management system that will help education students as they seek advisement services, certification requirements and employment. TK20 will collect a student's best artifacts, field experience evaluations, video files and other examples of proficiency and display them in a pertinent, professional and organized manner.

To learn more about TK20, please view our update page: <http://www.nwmissouri.edu/dept/peu/tess/tk20/index.htm>

Tutorials:
Student Tutorials

A few notes for students on logging into TK20:

- Please do not use the "Forgot Password" link. Your login and password will not be changed in TK20 from your already established NW Missouri username and password.
- Please note that account activations may take up to 2-3 days.
- You will need to enter your 919 number instead of your "S" number in order to login.

This is the home screen that appears after successful login.

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Northwest Missouri State University | CampusTools HigherEd

https://tk20.nwmissouri.edu/campustoolshighered/k12_mypage_mypage_body.do

Help Logout

Home Applications Courses Portfolios Reports Advisement Field Experience Faculty Qualifications

Home <<

Messages

Tasks

Preferences

Conceptual Framework

General Forums

Welcome [Name]

You are currently logged in as Faculty

Your name appears here

Recent Messages

Name	From	Received
Re: Course Added	Heinzler, Hayley	07/30/2014
Re: Portfolio Deleted: Ed Leadership Portfolio Summer 2014	From, Debora	06/10/2014
Re: Portfolio Deleted: Ed Leadership Portfolio Summer 2014	Knapp, Kathryn	06/05/2014
Survey Cooperating Teacher Survey Draft Sent to Greg Rich	Tk20, Tk20	05/15/2014
Survey University Supervisor Evaluation Sent to Student Teachers Spring 2014 All	Tk20, Tk20	05/13/2014
Survey Tk20 Faculty Survey Spring 2014 Reminder Sent	Tk20, Tk20	05/07/2014
Survey MoPTA Survey Spring 2014 Reminder Sent	Tk20, Tk20	05/01/2014
Survey CT survey pilot Sent to Mike McBride	Tk20, Tk20	04/30/2014
Survey Field Experience Instructor Survey Sent to FE Instructors Spring 2014	Tk20, Tk20	04/30/2014
Survey FE Instructor Survey Pilot Sent to Mike McBride	Tk20, Tk20	04/30/2014

Pending Tasks

Name	Type	From	Received	Due Date
There are no pending tasks in your inbox.				

Today's News Archived News

Today's News

Check out what's included for faculty in the new version of Tk20!

HigherEd Tk20

2) View Student Teacher's MoPTA Portfolio

Click on the "Portfolios" tab

Click on the link to the student's portfolio.

Portfolios I Assess

	Name	Portfolio Title	Template	Submit Date	Status
<input type="checkbox"/>		Resubmission TWS Spring 2013	Resubmission TWS Portfolio Revised Spring 2013	04/25/2013 06:23 PM	Complete
<input checked="" type="checkbox"/>		Resubmission TWS Spring 2013	Resubmission TWS Portfolio Revised Spring 2013	04/26/2013 12:00 AM	Complete
<input checked="" type="checkbox"/>		Resubmission TWS Spring 2013	Resubmission TWS Portfolio Revised Spring 2013	05/03/2013 06:55 AM	Complete
<input checked="" type="checkbox"/>		Resubmission TWS Spring 2013	Resubmission TWS Portfolio Revised Spring 2013	04/23/2013 08:46 PM	Complete
<input checked="" type="checkbox"/>		Resubmission TWS Spring 2013	Resubmission TWS Portfolio Revised Spring 2013	04/21/2013 05:56 PM	Complete
<input checked="" type="checkbox"/>		MoPTA Portfolio	MoPTA Fall 2014		Pending
<input checked="" type="checkbox"/>		fake example portfolio	SPED Portfolio Revised 7-28-14	07/28/2014 04:07 PM	Complete
<input checked="" type="checkbox"/>		TWS Resubmission Fall 2013 Test	Resubmission TWS Fall 2013	11/15/2013 11:05 AM	Complete
<input checked="" type="checkbox"/>		Resubmission TWS Spring 2013	Resubmission TWS Portfolio Revised Spring 2013	05/03/2013 12:32 PM	Complete
<input checked="" type="checkbox"/>		Resubmission TWS Spring 2013	Resubmission TWS Portfolio Revised Spring 2013	04/23/2013 06:46 PM	Complete
<input checked="" type="checkbox"/>		Resubmission TWS Spring 2013	Resubmission TWS Portfolio Revised Spring 2013	04/22/2013 08:20 AM	Complete
<input checked="" type="checkbox"/>		Ed Leadership Portfolio	Educational Leadership Portfolio		Complete
<input checked="" type="checkbox"/>		Educational Leadership Portfolio	Educational Leadership Portfolio	04/03/2013 02:34 PM	Complete
<input checked="" type="checkbox"/>		Resubmission TWS Spring 2013	Resubmission TWS Portfolio Revised Spring 2013	04/30/2013 12:02 PM	Complete
<input checked="" type="checkbox"/>		Educational Leadership Portfolio	Educational Leadership Portfolio	03/24/2013 09:13 PM	Complete
<input checked="" type="checkbox"/>		Resubmission TWS Spring 2013	Resubmission TWS Portfolio Revised Spring 2013	04/25/2013 07:47 AM	Complete
<input checked="" type="checkbox"/>		Resubmission TWS Spring 2013	Resubmission TWS Portfolio Revised Spring 2013	04/21/2013 12:38 PM	Complete

The red flag shows a pending task and green tick mark shows a completed task.

The student's name appears here.

The name of the person who sent the portfolio appears here.

3) Score Student Teacher's MoPTA Portfolio

A screen appears after clicking the student's portfolio link.

The left side of the screen consists of student's artifacts.

The right side of the screen contains your assessment instruments.

The screenshot shows a web browser window with the URL https://tk20.nwmissouri.edu/campustoolshighered/k12_portfolios_browsestudentportfolios_body.do?action=viewportfolio&pk=-28092e3a6ec4661214788e2f. The interface is divided into two main sections: a left sidebar and a right main content area.

Left Sidebar: Contains a navigation menu with tabs: MoPTA Portfolio, Task 1, Task 2, Task 3, Task 4, and Standards. Below the tabs is a table with the following structure:

Portfolio Name	Description
MoPTA Portfolio	

Annotation 1: A blue circle with the number 1 is placed over the 'MoPTA Portfolio' row in the table. An arrow points from this circle to a yellow box with the text: "To see the student's work, click on the appropriate tab."

Right Main Content Area: Contains the following elements:

- MoPTA Portfolio** header.
- Student:** Dhakal, Garima
- << Back** link.
- Assessment Tools** tab (selected), **Extensions** tab, and **Feedback** tab.
- Assessment Tools** section: A table showing pending assessment tools.

Annotation 2: A blue circle with the number 2 is placed over the 'MoPTA Task 1 Revised 4/16' link in the 'Assessment Tools' table. An arrow points from this circle to a yellow box with the text: "Click on the link to the appropriate MoPTA Task rubric"

Assessment Tool	Description	Last Update
MoPTA Task 1 Revised 4/16		
MoPTA Task 2 Revised 4/16		
MoPTA Task 3 Revised 4/16		
MoPTA Task 4 Revised 4/16		

At the bottom of the right section are **Submit** and **Close** buttons.

MoPTA Portfolio Task 1 Task 2 Task 3 Task 4 Standards

For this task, you must submit the following evidence.

1. Written Commentary of a maximum of 18,000 characters (approximately seven typed pages) that
 - o responds to all parts of the guiding prompts
 - o references your artifacts to support your written evidence
 - o describes, analyzes, and reflects on the evidence
 - o reflects in what ways the evidence you have collected impacts your understanding of the knowledge of students and the classroom learning environment.
2. A maximum of four artifacts including
 - o the Contextual Factors Chart (maximum of two pages)
 - o the Instructional and Support Resources Chart (maximum of two pages)
3. H

This task has two steps with guiding prompts to help you provide evidence that supports the rubric. Your response must address all parts of each of the guiding prompts.

Step 1: Knowledge of Students
 Step 2: Resources and Procedures

Use the textboxes located under the guiding prompts to compose your responses.

After clicking on the tab for each task, click on links to each file uploaded by the student

Task 1 >

Attachments			
Name	Type	Standard	Reflection
Textbox 1.1.1 not attached.	Textbox 1.1.1	Standard	
Textbox 1.1.2 not attached.	Textbox 1.1.2	Standard	
Textbox 1.2.1 not attached.	Textbox 1.2.1	Standard	
Textbox 1.2.2 not attached.	Textbox 1.2.2	Standard	
Textbox 1.2.3 not attached.	Textbox 1.2.3	Standard	
Textbox 1.2.4 not attached.	Textbox 1.2.4	Standard	

Each MoPTA Rubric opens on the right side. All four must be scored.

<< Back

Save Draft Cancel without Saving

Task 1

Please rate the criteria on the scale of 1-4.

1.1.1 Community, District, School Contextual Factors that Influence Instruction

Criterion	Performance Rating	Score of 1	Score of 2	Score of 3	Score of 4
Please rank student's work according to: NA <input type="checkbox"/>		<input type="radio"/> 1 The candidate provides little or no evidence of a connection between an appropriate teaching strategy and learning activity and the chosen community factor.	<input type="radio"/> 2 The candidate provides limited evidence of a connection between an appropriate teaching strategy and learning activity and the chosen community factor.	<input type="radio"/> 3 The candidate provides clear evidence of a connection between an appropriate teaching strategy and learning activity and the chosen community factor.	<input type="radio"/> 4 The candidate provides thorough evidence of a connection between an appropriate teaching strategy and learning activity and the chosen community factor.

After scoring each element, click the "Save Draft" button

After saving each rubric, click "SAVE" again to leave the MoPTA section

Finally, when all rubrics are scored and saved, hit the "Submit" button.

****Please submit the rubric only ONCE when it is entirely completed at the end of semester.**

4) Contact Information

First Stop:

The scorer should consult the Tk20 website for any helpful materials:

Tk20 Information website (link on TESS site):

<http://www.nwmissouri.edu/dept/peu/tess/tk20/index.htm>

Second stop:

If no answer is found, please contact us using the Tk20 email account:

Tk20@nwmissouri.edu or

mam77@nwmissouri.edu

Third stop:

Finally, if no answer is heard back within two days, please call Mike McBride directly at 660-562-1089.